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Quality First
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ACADEMIC AUDIT REPORT (ACADEMIC YEAR 2016 -17)

NAME OF THE CONSTITUENT COLLEGE: SWARNANDHRA COLLEGE OF ENGINEERING & TECHNOLOGY

Departments Audited: CE, EEE, ECE, CSE, ME, IT & MBA, MCA   Date: 08/06/2017

Programmes Offered: UG:

B.Tech. (Civil engineering)
B.Tech. (EEE)
B.Tech. (ECE)
B.Tech. (CSE)
B.Tech. (Mechanical engineering)
B.Tech. (Information Technology)
M.Tech (VLSI System Design)
M.Tech (Computer Science & Engineering)
M.Tech (CAD/CAM)
M.Tech (Power Electronics)
M.Tech (Nanotechnology)
MBA
MCA

Auditor's Name & Designation: DR.Nandeesh LS

Co - Auditor's Name & Designation: Anil Patilkulkarni

Sl. No.	Name of the File	Remarks				
1	Brief history of the Institution	Available				
2	Vision and Mission of the Institution	Available				
3	Details of the programme Offered	B.Tech (UG), M.Tech. (PG), MBA & MCA				

Overall Quality Assurance

Sl. No.	Criteria	Grade 5–VeryGoodand1-VeryPoor (ifnotavailabledon'tratethecriteria)					Remarks by the Auditors
		5	4	3	2	1	
1.	System for Quality Assurance	√					
2.	Previous Academic Audit Reports & its compliance	√					
3.	Stock Audit Reports (Internal/ External) & its compliance	√					
4.	Records related to any special status conferred by the central/ state government		√				
5.	Records related to Departmental contribution to the **College's growth**	√					
6.	Quality Action Plan for the AY and its outcomes	√					
	Admission Quality						
7.	Demand Ratio and Student Statistics (ref AQAR)		√				
8.	Records related to Admissions (Applications, selection procedure &List)	√					
	Curricular Aspects						
9.	Records on Syllabus Revision & Curriculum (all regulations in Hard Copy and BOS minutes of AY)	√					
10.	Syllabus related to course on Employability, Entrepreneurship innovation & Skill Development,	√					

11.	Display of Program/ Program specific/ Course outcomes in college Website	√					
12.	Records related to Value Added Courses	√					
Teaching, Learning and Evaluation							
13.	Academic Calendar (2016-17	√					
14.	Laboratory Manual	√					
15.	Records on availability and use of ICT tools in class rooms	√					
16.	Records related to Mentoring	√					
17.	Records on Field Projects/ Internshipsundertaken by Students	√					
18.	Records related to structured feedback from Students on Teaching Process	√					
19.	Records related to structured feedback from teachers on students learning	√					
20.	Records related to structured Feedback from Parents on Teaching Learning Process	√					
21.	Records related to structured feedback from Alumni	√					
22.	Records related to structured feedback from Employers		√				
23.	Record on Feedback analysis, action taken and outcomes	√					
24.	Student Satisfaction Survey on the department	√					
25.	Detailed Staff Profile	√					
26.	Records related to Honors and Awards received from state/central government		√				
27.	Time Table	√					
28.	Attendance Register (student , Research Scholars & staff)	√					
29.	Records on P.G. Projects Review & Continuous Assessment	√					

No.	Description						
30.	Details regarding Best Students/ advanced/ Weak learners	√					
31.	Records on Students Exam Results Statistics	√					
Research, Innovation, Incubation and Extension							
32.	Records related to Research Fellowships/ Award received from National / international level.		√				
33.	Enrolment details of JRF/SRF/ PDF/ RA / Other Fellows		√				
34.	Records related to conduct of seminar on IPR/ Industry Academia Innovative Practices	√					
35.	Records related to Awards for Innovation won by department			√			
36.	Records related to Incubation center and Start ups by dept.	√					
37.	Records on Ph.D awarded at Department		√				
38.	Research Publications in the journals mentioned in UGC / CARE List by the department		√				
39.	Books/ Edited Volumes/ Paper Presentation by Teachers in Conferences		√				
40.	Patents Published/ Awarded by Teachers during AY		√				
41.	Records on Commercialized Patents			√			
42.	Details regarding the Citation Index (excluding Self Citation) by the Teachers		√				
43.	H-Index of the Department for the AY 2016-17		√				
44.	Details regarding the Teachers serving as resource person for the AY 2016-17		√				
45.	Records related to Revenue generated through corporate training	√					
46.	Records related to Revenue Generated through consultancy work.	√					

No.	Description						
47.	Records related to Extensions/ Outreach programmes organized with industry collaboration.		√				
48.	Records on Awards received for Extension activities from Govt.			√			
49.	Records on research, faculty/ students exchange collaborations		√				
50.	Industry Linkage for internships, training, project work and resource sharing	√					
51.	Functional MOUs signed with industry, National/ International Institutes signed in AY 2016-17		√				
52.	Records on Budget allocation and Utilization (including maintenance)	√					
53.	Records on Research Advisory Committee	√					
55.	Availability of UGC CARE List (soft/ hard copy)	√					
56.	Funded Projects (submitted/ completed/ ongoing) ,Thrust Areas progress, and outcomes	√					
57.	Departmental Projects like SAP/ FIST/ TEQIP, etc.	√					
Infrastructure and Learning Resources							
59.	Availability of MIS for departmental data management	√					
60.	Records on resources augmentation during AY(ref 4.1.2 of AQAR)	√					
61.	Records related to departmental library	√					
62.	E-Contents developed by teachers for E-PGPathshala, SWAYAM, NPTEL, etc.	√					
63.	Records on Technology upgradatiion during AY	√					
64.	Internet connectivity status, bandwidth details	√					
65.	Facility available at dept. for e-content development	√					
Student Support and Progress							

66.	Student Details and related statistics	√					
67.	Records related to capability enhancement of students (remedial class, skill enhancement, spoken English etc)	√					
68.	Records on Competitive Coaching and students benefitted	√					
69.	Records related to redressal of Student Grievances and Sexual harassments and ragging	√					
70.	Placement Records	√					
71.	Students progression to Higher Education Records	√					
72.	Records on students qualifying in state/ national/ international level examinations	√					
73.	Records related to students; achievement in Sports & Cultural Activities	√					
74.	Records on Alumni meetings/ activities	√					
75.	Records related to the Value added courses	√					
76.	Records on departmental students association and their participation in committees	√					
Governance, Leadership and Management							
77.	Minutes of the Staff Meeting	√					
78.	Availability of Maintenance Policies and Procedures	√					
79.	Records related to financial assistance to teachers for attending conference/ workshops	√					
80.	Compliance to the UGC/ AICTE Guidelines, Statutes	√					
81.	Availability of Circular Folder	√					
82.	Up keeping of Stock Register	√					
83.	Records related to teachers professional development (refresher ,orientation)	√					
Institutional Values and Best Practices							

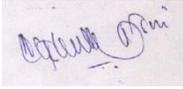| 84.	Records related to Best Practices of Department	√					
85.	Road map of the Department & Strategic Plan	√					

Note: The auditors can provide their constructive suggestions for the quality enhancement in an elaborate manner as appendix mentioning the serial numbers.

Auditors' Suggestion for further improvement: (Use additional sheets if required)

➢ Research methodology may be made an integral part of the curriculum to cultivate research zeal

➢ Faculty to be research oriented with quality publications

Overall Remarks/ Recommendations by the Auditors: (Use additional sheets if required)

➢ Excellent infrastructure facilities

➢ Dedicated and competent faculty members

➢ Proactive management

➢ State of the art labs

➢ Seminar labs, auditorium

➢ ICT enabled classrooms

➢ Good initiation has been taken to develop research culture by having research centers recognized by JNTU-K, Kakinada

Signature of the Co-Auditor

Name:

Designation:

Date:

Signature of the Auditor

Name:

Designation:

Date: